

LIST OF SPACE INVENTORY USE CODES *Fall 2005*

GENERAL INFORMATION

Each room in the space inventory is assigned a use code that reflects the primary functional use of the space. These codes are defined by the Office of the President and are used by all UC campuses in reporting their space inventory data. The numeric codes listed in the table below are used for space assigned to campus departments. Other space such as public corridors, custodial closets, mechanical rooms, etc. are not assignable to a particular department and are assigned alpha codes by Space Inventory staff. A table of non-assignable codes is also provided below for reference.

The following guidelines should be kept in mind when assigning use codes:

- General campus academic departments are generally assigned use codes in the 100-300 series although other codes may apply.
- Administrative departments are generally assigned use codes in the 300-700 series although other codes may apply.
- Health science academic departments are generally assigned use codes in the 100-300 series with some use of the 800 series.
- Housing operations are generally assigned use codes in the 900 series with some use of the 300 and 400 series.
- Some use codes cannot be used by general campus I&R (academic) departments as indicated in the table.
- Some use codes require station counts. Station counts are described below.
- Many rooms have associated service rooms, such as a file room associated with a general office. If a room code is changed to reflect a new use, the code for the associated service room may also need to be changed.

The space inventory also provides a field called "Description Code" to further describe space beyond the UCOP definitions. Where no further description is required, the description field may parallel the use code name. We have included a column listing the most appropriate description codes associated with each of the use codes below. Elsewhere in the References section of the Space Inventory website is a document that defines each of the description codes. Because this is a campus defined field, departments may request additional description codes if none of the codes provided seem appropriate. Note that if a room use code is changed, the description code may also need to be changed.

Questions about use codes or description codes should be directed to Space Inventory Services at ext. 52602 or 51763.

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STATION COUNTS

Stations are defined according to the actual use of a particular room. The following guidelines should be used when reporting station counts:

- For classrooms and assembly rooms with fixed seating, report the number of seats plus the number of handicapped access workstations. The instructor's station is not reported.
- For classrooms, seminar rooms and other instructional rooms with moveable seats, report the typical enrollment capacity of the room or the number of students it is designed to accommodate. The instructor's station is not reported.
- For offices or nurses stations report the number of permanent workstations. Guest seats are not reported.
- For conference rooms, report the number of seats available for a typical conference room set-up, both at the table and away from the table.
- For patient care facilities, report the number of patients the room is designed to accommodate.
- For dormitories, report the number of students the room is designed to accommodate. For example, two stations would be reported for rooms designed for two but temporarily accommodating three students.
- For apartments and houses used for single students, report the number of students the unit is designed to accommodate.
- For apartments and houses used by married students, faculty, staff, guests and their families, report a station count of "1" regardless of the number of bedrooms in the unit.

USE CODES AND DEFINITIONS

Assignable Space

| Use Code | May Use for I&R? | Station Counts? | Use Code Name or Type | Definition | Appropriate Description Codes |
|------------------------------|------------------|-----------------|-------------------------------|--|---|
| Not in Active Use | | | | | |
| 010 | Yes | No | Inactive | Constructed space, not presently used for any purpose. | ABANDONED- DAMAGED VACANT VACANT-2B DEMO VACANT-2B REASSIGN VACANT-UNUSABLE |
| 020 | Yes | No | Unfinished | Space that is not in active use <u>and</u> which would require additional construction prior to use (includes shell space). | UNFINISHED |
| 030 | Yes | No | Alteration | Space currently undergoing extensive renovation or remodeling and consequently out of service for an extended period of time. | (Any Description) |
| Classroom Facilities | | | | | |
| 110 | Yes | Yes | Classroom | A room used mostly for regularly scheduled class instruction (typically lecture or large group) <u>and</u> which could be used to teach different subjects (i.e., not limited to any one specific discipline because of either configuration or equipment). | CLASS-FIXED CLASS-MOVEABLE CLASSROOM |
| 125 | Yes | No | Classroom Service | A room used to support the instructional activities of a classroom or seminar room (such as a projection booth, prep room, storage area, etc.) <u>and</u> in close proximity to the supported classroom or seminar room. | AUD VIS PROJ BOX OFFICE CLASS SVC COMM RM COMP SERVER RM LOADING DOCK PREP RM STORAGE WORK RM |
| 130 | Yes | Yes | Seminar Room | A room used primarily for scheduled instructional activities (typically small group discussion) <u>and</u> which could be used to teach different subjects (i.e., not limited to any one specific discipline because of either configuration or equipment). | CONF/SEM RM SEMINAR RM |
| Laboratory Facilities | | | | | |
| 210 | Yes | No | Research Laboratory or Studio | A room used mostly for laboratory experimentation, research, training in research methods, or structured creative activity in a specific program <u>and</u> which requires specific equipment or special performance areas but does not function as an office. | CLEAN RM ISOLATION LAB-COMP LAB-DRY LAB-WET |
| 211 | Yes | Yes | Research Office | A room used mostly for experimentation, research, training in research methods, or structured creative activity in a specific program <u>and</u> which includes office-type accommodations. | RSCH OFF |

| Use Code | May Use for I&R? | Station Counts? | Use Code Name or Type | Definition | Appropriate Description Codes |
|----------|------------------|-----------------|---------------------------------------|--|---|
| 225 | Yes | No | Research Laboratory or Studio Service | A room that directly serves one or more primary research labs or studios, and not featuring a permanent work station area. | AUD VIS PROJ BOX OFFICE CHEM STOR CLEAN RM COMM RM COMP SERVER RM CONTROL RM CORRIDOR DARKRM ELEC RM EQUIP RM FRZ/COLD RM INSTRUMENT RM ISOLATION LAB SVC LOADING DOCK OBSERV RM PREP RM STORAGE WASHRM WORK RM WORKSHOP |
| 226 | Yes | No | Research Office Service | A room that directly serves one or more primary research offices, and not featuring a permanent work station area. | COMP SERVER RM COPY RM DRESSING RM STORAGE WORK RM |
| 250 | Yes | No | Scholarly Activity | A room that primarily supports the study needs of faculty, staff, students and others who are involved in research (including departmental libraries and study rooms). This code may only be used by general campus academic departments. | GALLERY READING RM STUDY |
| 255 | Yes | No | Scholarly Activity Service | A room that directly serves one or more scholarly activity rooms as an extension of activities of that room (such as record storage, closets, etc.). | COMM RM COMP SERVER RM CORRIDOR STACKS STORAGE |
| 260 | Yes | Yes | Class Laboratory | A room used <u>primarily</u> for regularly scheduled classes requiring special equipment or specific room configurations necessary for a particular academic discipline. | AUD STAGE LAB-COMP LAB-DRY LAB-WET STUDIO |

| Use Code | May Use for I&R? | Station Counts? | Use Code Name or Type | Definition | Appropriate Description Codes |
|----------|------------------|-----------------|--------------------------|---|--|
| 261 | Yes | Yes | Special Class Laboratory | A room used primarily for regularly scheduled instruction for student participation, training, experimentation or practice in a specific program <u>and</u> for which specific equipment or special set-up makes it use unwise, unsafe, too expensive or otherwise inappropriate for use by courses that do not require such equipment or set-up. | ART/CRAFT RM CLEAN RM GALLERY LAB-COMP LAB-DRY LAB-WET |
| 265 | Yes | No | Class Laboratory Service | A room that directly serves one or more class lab or special class lab rooms as an extension of activities of that room (such as projection booths, preparation areas, etc.). | BOX OFFICE CHEM STOR CLEAN RM COMM RM COMP SERVER RM CONTROL RM CORRIDOR DARKRM DRESSING RM ELEC RM EQUIP RM FRZ/COLD RM INSTRUMENT RM ISOLATION OBSERV RM STORAGE WASHROOM WORK RM WORKSHOP |
| 270 | Yes | Yes | Open Laboratory | A laboratory used primarily for individual or group instruction that is informally scheduled, unscheduled or open; or a laboratory used for scheduled or unscheduled instruction in the Performing Arts. | ART/CRAFT RM AUD STAGE LAB-COMP LAB-DRY LAB-WET PRACTICE RM STUDIO STUDY |

| Use Code | May Use for I&R? | Station Counts? | Use Code Name or Type | Definition | Appropriate Description Codes |
|--------------------------|------------------|-----------------|-------------------------------------|---|--|
| 275 | Yes | No | Open Laboratory Service | A room that directly serves one or more open lab rooms as an extension of activities of that room (such as projection booths, preparation areas, equipment rooms, etc.). | AUD VIS PROJ BOX OFFICE CHEM STOR COMM RM COMP SERVER RM CONTROL RM CORRIDOR DARKRM DRESSING RM EQUIP RM INSTRUMENT RM ISOLATION LAB SVC STORAGE WORK RM WORKSHOP |
| Office Facilities | | | | | |
| 310 | Yes | Yes | Academic Office | A room used as a primary office by faculty, department chairs, deans who are equivalent to department chairs, teaching assistants, lecturers, or other academic appointees. The 310 use code should not be used alone unless the occupant's type of appointment is unknown. Instead, use codes 310A – 310G as defined below: | ACAD OFF |
| 310A | Yes | Yes | Academic Office-Faculty | The primary office for ladder-rank, tenure-track faculty members. | ACAD OFF-FACULTY |
| 310B | Yes | Yes | Academic Office-Temporary Faculty | The primary office for non-tenure-track temporary faculty or lecturers . | ACAD OFF-TEMP FAC |
| 310C | Yes | Yes | Academic Office-Teaching Assistants | The primary office for teaching assistants. | ACAD OFF-TA |
| 310D | Yes | Yes | Academic Office-Emeriti | The primary office for emeriti faculty. | ACAD OFF-EMERITI |
| 310E | Yes | Yes | Academic Office-Visiting Faculty | The primary office for visiting faculty (holding an active faculty appointment at another college or university) | ACAD OFF-VISITING |
| 310F | Yes | Yes | Academic Office-Other | An academic office not covered in 310A-310E (above). | ACAD OFF-OTHER ACAD OFF-POSTDOC ACAD OFF-RESIDENT |
| 310G | Yes | Yes | Academic Office-Multi | A shared academic office where more than one of the codes in 310A-310E (above) apply. | ACAD OFF-MULTI |

| Use Code | May Use for I&R? | Station Counts? | Use Code Name or Type | Definition | Appropriate Description Codes |
|----------|------------------|-----------------|-----------------------|---|---|
| 320 | Yes | Yes | Other Office | A room used as a primary office by administrative staff, including academic administrative staff, to perform desk-based administrative work. If the office is occupied by an administrative dean, vice chancellor, provost or the chancellor, please use the EXEC OFF description code. | EXEC OFF LAB-COMP MEDICAL SUITE OFF-FAC IN RES OFF GEN OFF SUITE PARKING BOOTH RECEPTION |
| 335 | Yes | No | Office Service | A room, usually without permanent work stations, that directly serves an office or group of offices as an extension of the activities in those rooms (i.e., file rooms, mail rooms, etc.) | BOX OFFICE BREAK RM COMM RM COMP SERVER RM COPY RM CORRIDOR ELEV-PASS FILE RM INTERVIEW RM KITCHEN KITCHEN PREP KITCHENETTE LOBBY LOCKER RM LOUNGE MAIL RM OFF SVC PROC RM RST RM-SMALL SHOWER STAIRS STORAGE WORK RM |
| 340 | Yes | Yes | Conference Room | A room serving an office complex or group used <u>primarily</u> for scheduled or unscheduled group meetings, and departmental activities. Departmental conference rooms that are also used for scheduled classes should be coded according to their <u>primary</u> use. | CONF RM CONF/SEM RM |
| 345 | Yes | No | Conference Service | A room that directly serves one or more conference rooms as an extension of the activities in those rooms (i.e., projection rooms, kitchenettes, supply rooms, etc.). | AUD VIS PROJ CORRIDOR KITCHEN RST RM-SMALL STORAGE |

| Study Facilities | | | | | |
|-------------------------------|------------------|-----------------|--|--|---|
| Use Code | May Use for I&R? | Station Counts? | Use Code Name or Type | Definition | Appropriate Description Codes |
| 410 | No | No | Study Room | A room or area used by individuals to study at their convenience, and not restricted to a particular subject or discipline, by equipment therein, but not limited to one discipline. This code is generally used by central libraries, residence halls or student service facilities. Departmental study rooms are coded 250 (Scholarly Activity). | READING RM |
| 430 | No | No | Open Stack Study Room | A combination study room and (book or other materials) stack area, generally without physical boundaries between the stack and study areas (a hybrid between 410 and 440), but not limited to one academic discipline. This code is generally used by central libraries. Departmental libraries are coded 250 (Scholarly Activity). | READING RM STACKS |
| 440 | No | No | Stack | A room used to house arranged collections of educational materials, exclusive of departmental libraries. This code is generally used by central libraries. Departmental libraries are coded 250 (Scholarly Activity). | STACKS |
| 455 | No | No | Study Service | A room that directly serves study rooms, stacks, open stack study rooms or processing rooms as a direct extension of the activities in those rooms (i.e., storage rooms, copy rooms, etc.). | COMP SERVER RM COPY RM CORRIDOR RST RM-SMALL STORAGE VAULT |
| 460 | No | No | Processing Room | A room or area devoted to processes and operations in support of central or branch library functions. This code is generally used by central libraries. | PROC RM STORAGE |
| 470 | No | Yes | Tutorial or Training Room | A room or area used primarily for tutoring or training in non-instructional departments. | GALLERY LAB-COMP TRAINING RM |
| 475 | No | No | Tutorial or Training Room Service | A room that directly serves one or more tutorial or training rooms as an extension of the activities of that room(s). | AUD VIS PROJ COMP SERVER RM DRESSING RM STORAGE |
| Special Use Facilities | | | | | |
| 510 | Yes | No | Central Computer or Telecommunications | A room that is used as a computer-based data processing or telecommunications center with applications broad enough to serve the overall primary equipment needs of a central group of users, department, college, school, or institution. | COMM RM COMP SERVER RM PHONE RM |

| Use Code | May Use for I&R? | Station Counts? | Use Code Name or Type | Definition | Appropriate Description Codes |
|----------|------------------|-----------------|--|--|--|
| 515 | Yes | No | Central Computer or Telecommunications Service | A room that directly serves a Central Computer or Telecommunications room as an extension of the activities therein. | COMM RM COMP SERVER RM CONTROL RM CORRIDOR LOADING DOCK STORAGE VAULT |
| 520 | Yes | No | Athletics | A room or area used by students, staff, or the public for athletic or physical education activities. Includes gymnasias, basketball courts, weight rooms, etc. | ATH COURT/GYM AUD SEATING STUDIO TRAINING RM |
| 525 | Yes | No | Athletics Service | A room that directly serves an athletic or physical education facility, including locker rooms, shower rooms, equipment rooms, ticket booths, etc. | AUD VIS PROJ BOX OFFICE CONTROL RM CORRIDOR EQUIP RM LOCKER RM OBSERVATION RM RST RM SAUNA SHOWER STORAGE TICKET BOOTH WORK RM |
| 530 | Yes | No | Armory | A room designed or equipped for use by ROTC and ancillary units (i.e., indoor drill area, indoor rifle ranges, etc. | TRAINING RM |
| 535 | Yes | No | Armory Service | A room designed to directly serve an armory facility. | EQUIP RM LOADING DOCK STORAGE |
| 540 | Yes | No | Clinic (Nonhealth) | General Campus only. A room used for diagnosis, consultation, treatment or similar services to patients or clients in fields such as psychology, speech, law, etc. It does not include clinics associated with student health care, medical, dental or veterinary treatment. | COUNSELING TRAINING RM |
| 545 | Yes | No | Clinic Service | A room that directly serves a clinic facility as an extension of the activities in that facility. | BREAK RM COMP SERVER RM EQUIP RM KITCHEN LOADING DOCK LOBBY OBSERVATION RM STORAGE |

| Use Code | May Use for I&R? | Station Counts? | Use Code Name or Type | Definition | Appropriate Description Codes |
|----------|------------------|-----------------|--------------------------|---|---|
| 550 | Yes | No | Demonstration | A room or group of rooms used to practice (within an instructional program) the principles of that discipline (such as teaching, child care, etc.). | ATH/COURT GYM AUD SEATING CLASSROOM DAY CARE TRAINING RM |
| 555 | Yes | No | Demonstration Service | A room that directly serves a demonstration facility as an extension of the activities in that room. | AUD VIS PROJ CLASS SVC COMM RM COMP SERVER RM COPY RM CORRIDOR OBSERVATION RM RST RM-SMALL SLEEP RM STORAGE WORK RM |
| 560 | Yes | No | Media Production | A room primarily used for the production or distribution of multi-media materials or signals and where the focus is not upon direct instruction. | STUDIO |
| 565 | Yes | No | Media Production Service | A room that directly serves a media production facility as an extension of the activities of that room (such as a studio control booth). | AUD VIS PROJ COMP SERVER RM CONTROL RM COPY RM CORRIDOR DARKRM DRESSING RM STORAGE WORK RM |
| 580 | Yes | No | Animal Quarters | A room that houses laboratory animals used for research or instructional purposes including vivaria, animal holding rooms, etc. | ANIMAL CARE ISOLATION |

| Use Code | May Use for I&R? | Station Counts? | Use Code Name or Type | Definition | Appropriate Description Codes |
|----------|------------------|-----------------|---------------------------|---|---|
| 585 | Yes | No | Animal Quarters Service | A room that directly serves an animal quarters facility such as feed storage, feed mixing, cage-washing rooms, etc. | ANIMAL CARE CLEAN RM COPY RM CORRIDOR DRESSING RM EQUIP RM FRZ/COLD RM KITCHEN LOADING DOCK LOCKER RM PREP RM RST RM-SMALL SHOWER STORAGE WASHRM WORK RM |
| 590 | Yes | No | Greenhouse | A building or room, usually composed chiefly of glass or other translucent or transparent materials, used primarily for the cultivation or protection of plants or seedlings. | GROWTH RM ISOLATION |
| 595 | Yes | No | Greenhouse Service | A room that directly supports the functions of a greenhouse facility. | COMM RM COMP SERVER RM CORRIDOR DRESSING RM EQUIP RM LOADING DOCK LOCKER RM PREP RM RST RM-SMALL SHOWER STORAGE WASHRM WORK RM |
| | | | General Facilities | | |
| 610 | No | No | Food Facility | A room used for eating. Includes food facilities in residence halls, faculty clubs, student unions, etc. Break rooms in office areas are coded 335 (Office Service). | DINING SERVING AREA |

| Use Code | May Use for I&R? | Station Counts? | Use Code Name or Type | Definition | Appropriate Description Codes |
|----------|------------------|-----------------|-----------------------|--|--|
| 615 | No | No | Food Facility Service | A room that directly supports a food facility room (such as a vending area with no chairs, kitchen, etc.) | COMM RM COMP SERVER RM CORRIDOR DRESSING RM EQUIP RM FRZ/COLD RM KITCHEN KITCHEN PREP LAUNDRY RM LOADING DOCK LOCKER RM PREP RM RST RM-SMALL SERVING AREA SHOWER STORAGE VENDING WASHRM |
| 620 | No | No | Recreation | A room used by students, staff, or the public for recreational activities such as billiards, game and arcade rooms, etc. If the activity is of a very active nature, please use code 520. | LOUNGE REC RM STUDIO |
| 625 | No | No | Recreation Service | A room used to support a recreation room (such as equipment storage). | AUD VIS PROJ COMM RM COMP SERVER RM COPY RM CORRIDOR EQUIP RM LAUNDRY RM LOADING DOCK LOCKER RM OBSERVATION RM RST RM SHOWER SLEEP RM STORAGE VENDING WASHRM |
| 630 | No | No | Commons | A room used primarily for informal gathering and discussions or rest and relaxation, not restricted to a specific group. Commons areas in academic departments are coded 250 (Scholarly Activity). | LOUNGE REC RM STUDY |

| Use Code | May Use for I&R? | Station Counts? | Use Code Name or Type | Definition | Appropriate Description Codes |
|----------|------------------|-----------------|-----------------------|---|--|
| 635 | No | No | Commons Service | A room used to support a commons. | AUD VIS PROJ COMM RM COMP SERVER RM COPY RM CORRIDOR DINING SVC EQUIP RM KITCHEN KITCHEN PREP LAUNDRY RM LOADING DOCK LOCKER RM RST RM-SMALL SHOWER SLEEP RM STORAGE VENDING WASHRM |
| 640 | No | No | Merchandising | A room used to sell products or services. | PHARMACY SALES FLOOR VENDING |
| 645 | No | No | Merchandising Service | A room that directly serves a merchandising facility (such as storage, sorting room, etc.). | AUD VIS PROJ BREAK RM COMP SERVER RM COPY RM CORRIDOR DRESSING RM ELEV-FREIGHT EQUIP RM FRZ/COLD RM LOADING DOCK LOCKER RM PREP RM STORAGE TICKET BOOTH VAULT WORK RM |
| 650 | Yes | Yes | Assembly | A room designed and equipped primarily for the housing of an audience for other than regularly scheduled instruction. Such a room will usually feature fixed seats (theaters, auditoria, arenas, etc.). | AUD SEATING |

| Use Code | May Use for I&R? | Station Counts? | Use Code Name or Type | Definition | Appropriate Description Codes |
|----------|------------------|-----------------|-----------------------|---|--|
| 655 | Yes | No | Assembly Service | A room that is used to support activities of an assembly room (such as projection booth, dressing room, ticket booth, green room, etc.) | AUD VIS PROJ COMM RM COMP SERVER RM COPY RM CONTROL RM CORRIDOR DRESSING RM EQUIP RM KITCHEN KITCHEN PREP LOADING DOCK LOBBY PREP RM STORAGE TICKET BOOTH |
| 660 | No | No | Exhibit | A room or area used for exhibition of materials, works of art, artifacts, etc., and intended for use by faculty, staff, students, and the general public. Exhibit rooms restricted to faculty or students of a specific academic department are coded 250 (Scholarly Activity). | GALLERY |
| 665 | No | No | Exhibit Service | Rooms that directly support the activities of an exhibit room (such as preparation rooms, storage rooms, vaults, etc.) | AUD VIS PROJ COMM RM COMP SERVER RM COPY RM CONTROL RM CORRIDOR DRESSING RM EQUIP RM FRZ/COLD RM LOADING DOCK PREP RM STORAGE TICKET BOOTH WORK RM WORKSHOP VENDING |
| 670 | No | No | Day Care | A room used to provide day or night care to children or elders as a non-medical service to the institutional community. | CLASSROOM DAY CARE DINING LOUNGE REC RM |

| Use Code | May Use for I&R? | Station Counts? | Use Code Name or Type | Definition | Appropriate Description Codes |
|----------|------------------|-----------------|---------------------------|--|---|
| 675 | No | No | Day Care Service | A room that directly supports the activities of a day care room (such as closets, kitchens, storage rooms, etc.) | AUD VIS PROJ COMM RM COMP SERVER RM COPY RM CONTROL RM CORRIDOR EQUIP RM FRZ/COLD RM KITCHEN KITCHEN PREP LOADING DOCK LOBBY RST RM RST RM-SMALL STAIRS STORAGE WORKSHOP WORK RM |
| | | | Support Facilities | | |
| 710 | Yes | No | Shop | A room used for the manufacture, repair, or maintenance of equipment. Includes carpentry, plumbing, electrical and other shops serving the campus physical plant. | WORKSHOP |
| 711 | Yes | No | Shop—Teaching Lab | A teaching laboratory service room used for the manufacture, repair and/or maintenance of products and equipment. | WORKSHOP |
| 715 | Yes | No | Shop Service | A room used for the service or support of a shop room. | COMM RM COMP SERVER RM COPY RM CORRIDOR DRESSING RM EQUIP RM FRZ/COLD RM KITCHEN KITCHEN PREP LOADING DOCK LOBBY RST RM-SMALL SHOWER STORAGE |
| 720 | Yes | No | Storage | A room used to store equipment or materials serving a multitude of room types or departments or cost centers. A storage room serving a particular office area is coded 335 (Office Service). | CHEM STOR STORAGE |

| Use Code | May Use for I&R? | Station Counts? | Use Code Name or Type | Definition | Appropriate Description Codes |
|----------|------------------|-----------------|---|---|---|
| 750 | Yes | No | Vehicle Storage | A room or structure used to house or store vehicles that are owned or controlled by the institution. | GARAGE PARKING AREA |
| 755 | Yes | No | Vehicle Storage Service | Room that supports a vehicle storage area (equipment storage or access control) | COMP SERVER RM COPY RM CORRIDOR EQUIP RM LOADING DOCK RST RM-SMALL STORAGE WORKSHOP |
| 760 | No | No | Central Service | A room or area used for the processing, preparation, testing or delivery of a complex-central, or campus-wide support service (including central laundry facilities, food stores serving multiple buildings, central mail, central printing services, etc.) | FRZ/COLD RM LAUNDRY RM MAIL RM STORAGE WORKSHOP |
| 765 | No | No | Central Service Support | A room that directly supports a central service facility such as adjacent storage rooms. | BREAK RM COMM RM COMP SERVER RM COPY RM CORRIDOR EQUIP RM LOADING DOCK LOCKER RM RST RM-SMALL STORAGE VAULT WASHRM WORKSHOP |
| | | | Health Care Facilities | | |
| 810 | No | Yes | Patient Bedroom—Regular | Any room equipped with a bed and used for patient care in a health sciences facility. | HOSP BED ISOLATION |
| 811 | No | Yes | Patient Bedroom—Coronary Care | A room equipped with a bed and used for patient care specifically for the treatment of coronary care patients. | HOSP BED ISOLATION |
| 812 | No | Yes | Patient Bedroom—Intensive Care | A room equipped with a bed and used for patient care specifically for the treatment of intensive care patients, including emergency room care. | HOSP BED ISOLATION |
| 813 | No | Yes | Patient Bedroom—Neonatal Intensive Care | A room equipped with a bed and used for patient care specifically for the treatment of neonatal intensive care patients. | HOSP BED ISOLATION |

| Use Code | May Use for I&R? | Station Counts? | Use Code Name or Type | Definition | Appropriate Description Codes |
|----------|------------------|-----------------|---------------------------------------|--|--|
| 814 | No | Yes | Patient Bedroom— Hemodialysis Care | A room equipped with a bed and used for patient care specifically for the treatment of hemodialysis care patients. | DIALYSIS RM HOSP BED ISOLATION |
| 815 | No | Yes | Patient Bedroom— Psychiatric Care | A room equipped with a bed and used for patient care specifically for the psychiatric treatment of patients. | HOSP BED ISOLATION |
| 816 | No | Yes | Patient Bedroom— Maternity Care | A room used for maternity care patients as a bedroom. | HOSP BED ISOLATION |
| 817 | No | Yes | Patient Bedroom— Nursery Care | A room used as a bedroom for special care nurseries and infant general care (including incubator care). | HOSP BED ISOLATION |
| 818 | No | Yes | Patient Bedroom— Pediatric Care | A room used as a bedroom for pediatric patients | HOSP BED ISOLATION |
| 819 | No | No | Patient Bedroom Service | A room directly supporting the activities of a patient bedroom such as a linen closet, children's playroom, or other service areas. | BREAK RM COMM RM COMP SERVER RM COPY RM CORRIDOR EQUIP RM HOSP SVC LAUNDRY RM SOILED RM STORAGE VENDING WASHRM WORK RM |
| 820 | No | No | Patient Bathroom and Toilet | A room containing both patient bath and toilet facilities usually adjoining or in conjunction with patient bedrooms. | HOSP BATH |
| 821 | No | No | Patient Toilet | A room containing only patient toilet facilities, adjoining or in conjunction with patient bedrooms. | HOSP BATH |
| 822 | No | No | Patient Bath or Toilet | All toilet, shower, or tub rooms not adjoining or in conjunction with patient bedrooms. | HOSP BATH TUB RM |
| 830 | No | Yes | Nurse Station | A room used by nurses or other patient care staff who are supervising or administering health care services, including ward reception, admissions desks, and records or charts work areas. | NURSE STATION |

| Use Code | May Use for I&R? | Station Counts? | Use Code Name or Type | Definition | Appropriate Description Codes |
|----------|------------------|-----------------|----------------------------------|---|--|
| 832 | No | No | Nurse Station Service | A room that directly supports one or more nurse station rooms, such as nurse lounges, break rooms, locker rooms, etc. | BREAK RM COMM RM COMP SERVER RM COPY RM EQUIP RM HOSP SVC SOILED RM STORAGE VENDING WASHRM WORK RM |
| 834 | No | No | Patient-Moving Equipment Storage | A storage room used to accommodate patient transport equipment such as gurneys, wheelchairs, stretchers, etc. | EQUIP RM HOSP SVC STORAGE |
| 838 | No | No | Staff On-Call Facilities | A room or facility used by health care staff to rest or sleep while on-call within a health care facility. | SLEEP RM |
| 839 | No | No | Staff On-Call Facility Service | A room that directly supports a staff on-call room such as a kitchen or bath, closet, etc. | BREAK RM COMP SERVER RM LOCKER RM RST RM SHOWER STORAGE VENDING WASHRM |
| 840 | No | No | Surgical Operating Room | A room used for surgery | SURGERY |

| Use Code | May Use for I&R? | Station Counts? | Use Code Name or Type | Definition | Appropriate Description Codes |
|----------|------------------|-----------------|---------------------------------------|--|---|
| 842 | No | No | Surgery Service | A room supporting the activities of the surgery room such as sterile supply storage, gas storage, monitor rooms, etc. | CLEAN RM CHEM STOR COMM RM COMP SERVER RM CONTROL RM CORRIDOR DARKRM DRESSING RM EQUIP RM FRZ/COLD RM HOSP SVC LOCKER RM PHARMACY PREP RM PROC RM OBSERV RM RECOVERY RM RST RM-SMALL SHOWER SOILED RM STERILE RM STORAGE WASHRM |
| 844 | No | No | Surgical Special Procedure Room | A surgery/procedure room used for urology, ENT, sigmoidoscopy, and similar work-ups. | ISOLATION SURGERY |
| 845 | No | Yes | Surgical Labor Room | A room designated as a labor room. | SURGERY |
| 846 | No | No | Surgical Delivery Room | A room designated as a delivery room. | SURGERY |
| 847 | No | Yes | Surgical Recovery Room | A room designated as a general surgical recovery room, not including specialized intensive care recovery/monitoring rooms. | SURGERY |
| 848 | No | No | Surgical Cardiac Catheterization Room | A room designated as a cardiac catheterization room. | SURGERY |
| 850 | No | No | Treatment or Examination Room | A room used exclusively for diagnostic and therapeutic treatment. | DENT EXAM/TRT DIALYSIS RM MED EXAM/TRT |
| 852 | No | Yes | Treatment-Doctor | A combined doctor's office and treatment/consultation room. | DENT EXAM/TRT DIALYSIS RM MED EXAM/TRT |

| Use Code | May Use for I&R? | Station Counts? | Use Code Name or Type | Definition | Appropriate Description Codes |
|----------|------------------|-----------------|----------------------------------|---|--|
| 854 | No | No | Treatment Service | A room that directly supports the activities of a treatment or examination room such as a dressing room, dark room, work preparation area, storage room, etc. | CLEAN RM CHEM STOR COMM RM COMP SERVER RM CONTROL RM CORRIDOR DARKRM DRESSING RM EQUIP RM FRZ/COLD RM HOSP SVC LOCKER RM PHARMACY PREP RM PROC RM OBSERV RM REC RM RST RM-SMALL SHOWER SOILED RM STERILE RM STORAGE WASHRM |
| 855 | No | No | Radiological Service Diagnostic | Rooms located away from surgical suites used for diagnostic x-ray procedures using radio imaging devices, chest x-ray fluoroscopy, angiography and scanners. | XRAY |
| 856 | No | No | Radiological Service Therapeutic | Rooms used for therapeutic treatment purposes and which include radiation therapy equipment with a rating above 250 kilovolts, cobalt, etc. | XRAY |
| 857 | No | No | Radiological Control Room | Room designated as an operator control area for RX and DX x-ray equipment or patient monitoring while they are being x-rayed. | CONTROL RM |
| 858 | No | No | Radiological Film Processing | Room designated for film processing only. | DARKRM |
| 859 | No | No | Radiological Film Viewing | Room designated for and devoted to film viewing by Radiology staff, located adjacent or near to the radiological area. | OBSERV RM RAD READ |
| 860 | No | Yes | Diagnostic Service Laboratory | A laboratory room used to provide diagnostic support services to an entire health care facility such as a pathology lab, pharmacy, autopsy lab, isotope room or lab, etc. | COMP LAB DRY LAB WET LAB |

| Use Code | May Use for I&R? | Station Counts? | Use Code Name or Type | Definition | Appropriate Description Codes |
|-------------------------------|------------------|-----------------|---------------------------------------|---|---|
| 862 | No | No | Diagnostic Service Laboratory Support | A room that directly supports a diagnostic lab such as a morgue, autoclave or centrifuge room, warm and cold rooms, scrub-up and gown rooms, supply and storage rooms, etc. | BREAK RM CLEAN RM CHEM STOR COMM RM COMP SERVER RM CONTROL RM CORRIDOR DARKRM DRESSING RM EQUIP RM FRZ/COLD RM HOSP SVC LAB SVC LOCKER RM PREP RM PROC RM OBSERV RM RST RM-SMALL SHOWER SOILED RM STERILE RM STORAGE WASHRM |
| 870 | No | No | Supplies | A room used to centrally store health care supplies | CHEM STOR EQUIP RM FRZ/COLD RM PHARMACY STERILE RM STORAGE |
| 880 | No | No | Public | A room used by the public to await admission, treatment or information within a health care facility. | LOBBY LOUNGE/STUDY RECEPTION |
| 890 | No | No | Custodial | A room used by the custodial staff in a health care facility for housekeeping, linen storage and handling, storage, lockers, etc. | CUSTODIAL LOCKER RM STORAGE |
| Residential Facilities | | | | | |
| 910 | No | Yes | Residence Hall Bedroom | A residential room for one or more individuals typically furnished with bed(s), wardrobe(s), desk(s), and chair(s), with or without an internally connected bath or toilet. | DORM RM GUEST RM |
| 911 | No | Yes | Bedroom-1 Occupant | Residential room designed for a single occupant, usually in a dormitory or residence hall. | DORM RM GUEST RM |

| Use Code | May Use for I&R? | Station Counts? | Use Code Name or Type | Definition | Appropriate Description Codes |
|----------|------------------|-----------------|-----------------------------|--|--|
| 912 | No | Yes | Bedroom-2 Occupants | Residential room designed for two occupants, usually in a dormitory or residence hall. | DORM RM GUEST RM |
| 913 | No | Yes | Bedroom-3 Occupants | Residential room designed for three occupants, usually in a dormitory or residence hall. | DORM RM GUEST RM |
| 914 | No | Yes | Bedroom-4 Occupants | Residential room designed for four occupants, usually in a dormitory or residence hall. | DORM RM |
| 915 | No | Yes | Bedroom-5 Occupants | Residential room designed for five occupants, usually in a dormitory or residence hall. | DORM RM |
| 916 | No | Yes | Bedroom-6 or more Occupants | Residential room designed for six or more occupants, usually in a dormitory or residence hall. | DORM RM |
| 920 | No | No | Residential Service | A room that directly supports the occupants of residence halls and dormitories including mail rooms, laundry rooms, maid rooms, serving rooms, etc. | BREAK RM COMM RM COMP SERVER RM COPY RM CORRIDOR CUSTODIAL ELEC RM LAUNDRY RM LOUNGE MECH RM PHONE RM REC RM SERVING AREA STORAGE TRASH RM VENDING WORK RM |
| 922 | No | No | Bathroom—Private | A toilet or bathroom facility serving the occupants of one residential unit (910-916). | RST RM-SMALL SHOWER |
| 924 | No | No | Bathroom—Shared | A toilet or bathroom facility serving the occupants of a suite of residential units (910-916). | RST RM-SMALL RST RM SHOWER |
| 926 | No | No | Bathroom—Gang | A toilet or bathroom facility serving the occupants of multiple residential units (910-916) and accessible from a corridor or general circulation area. | LOCKER RM RST RM SHOWER |
| 960 | No | Yes | House—Studio | A complete living unit with private cooking facilities that is a separate structure with no separation between general living area and the bedroom area. | HOUSE |
| 961 | No | Yes | House—1 Bedroom | A complete living unit with private cooking facilities that is a separate structure with one bedroom. | HOUSE |

| Use Code | May Use for I&R? | Station Counts? | Use Code Name or Type | Definition | Appropriate Description Codes |
|----------|------------------|-----------------|------------------------------|---|---|
| 962 | No | Yes | House—2 Bedrooms | A complete living unit with private cooking facilities that is a separate structure with two bedrooms. | HOUSE |
| 963 | No | Yes | House—3 Bedrooms | A complete living unit with private cooking facilities that is a separate structure with three bedrooms. | HOUSE |
| 964 | No | Yes | House—4 Bedrooms | A complete living unit with private cooking facilities that is a separate structure with four or more bedrooms | HOUSE |
| 968 | No | Yes | House—Chief Campus Officer | A complete living unit with private cooking facilities that is a separate structure occupied by the Chief Campus Officer. | HOUSE |
| 980 | No | Yes | Apartment—Studio | A complete living unit with private cooking facilities that is not a separate structure, and with no separation between living area and bedroom. | APARTMENT CONDO |
| 981 | No | Yes | Apartment—1 Bedroom | A complete living unit with private cooking facilities that is not a separate structure, with one bedroom | APARTMENT CONDO |
| 982 | No | Yes | Apartment—2 Bedroom | A complete living unit with private cooking facilities that is not a separate structure, with two bedrooms | APARTMENT CONDO |
| 983 | No | Yes | Apartment—3 Bedroom | A complete living unit with private cooking facilities that is not a separate structure, with three bedrooms | APARTMENT CONDO |
| 984 | No | Yes | Apartment—4 or More Bedrooms | A complete living unit with private cooking facilities that is not a separate structure, with four or more bedrooms. | APARTMENT CONDO |
| 985 | No | No | Apartment Service | A room that directly supports an apartment or group of apartments such as a laundry room, maintenance room, security room, recreation rooms, housekeeping rooms, etc. | APT SVC COMM RM COMP SERVER RM CONTROL RM CUSTODIAL DINING ELEC RM GARAGE KITCHEN KITCHEN PREP LAUNDRY RM LOUNGE MECH RM PHONE RM REC RM TRASH RM STORAGE VENDING WORK RM |

Non-Assignable Space

| Use Code | Station Counts | Use Code Name or Type | Definition | Appropriate Description Codes |
|----------|----------------|-----------------------------------|--|--|
| | | Non-Assignable | | |
| NAC | No | Non-Assignable Circulation | Areas set aside for physical access throughout the interior of buildings. Included are corridors, elevator shafts, stairs and public lobbies. Not included are restricted circulation areas within a department's suite. Such areas are assignable and are generally coded 335 (Office Service). | CORRIDOR ELEV LOBBY ELEV-PASS ELEV-FREIGHT ENTRY LOBBY STAIRS |
| NAJ | No | Non-Assignable Custodial | Rooms set aside for housing of janitorial supplies and equipment used by central custodians (i.e., Facilities Management staff). | CUSTODIAL WORK RM |
| NAM | No | Non-Assignable Mechanical | Rooms housing equipment necessary for the effective functioning of the building. | COMM RM COMP SERVER RM ELEC RM ELEV EQUIP RM FIRE CONTROL RM MECH RM PHONE RM SHAFT |
| NAP | No | Non-Assignable Parking | Building areas set aside for housing, storage and circulation of private vehicles. Surface parking lots are not included. Also not included are areas used for storage or service of institutional vehicles. These areas are counted as assignable and are coded 750. | GARAGE PARKING AREA STORAGE |
| NAT | No | Non-Assignable Toilet | Rooms within buildings serving as public or general access toilet facilities. Private toilet facilities within an office suite are assignable and are generally coded 335 (Office Service). Toilet facilities for use of patients within a clinical suite are generally coded 820, 821 or 822. | RST RM-SMALL RST RM |
| NCU | No | Non-Assignable Covered-Unenclosed | Areas of a building that provide shelter from inclement weather or shade from the sun and which serve as public walkways, entrances, or other structural features and which cannot be captured as usable space by any one department. | ENTRANCE VERANDA WALKWAY |